



AUSTRALIAN NATURIST FEDERATION INC.

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Draft1 Privacy Policy

Introduction

This Privacy Statement explains in general terms how the Australian Naturist Federation (referred to as the "ANF") protects the privacy of your personal information. It will apply to any personal information you provide to the ANF:

- When providing your contact details to seek information about and register your support for the nudist lifestyle;
- When joining a nudist club affiliated with the ANF through the ANF; and
- When making a booking through the ANF to attend a nudist facility.

This Privacy Statement will also apply to any information about you that is provided to us by someone else such as a nudist club.

The ANF is committed to providing its contacts and members with privacy and confidentiality of personal information, subject to the Privacy Act. The ANF will make all reasonable attempts to gather only enough information to satisfy the needs of our contacts and members for identification purposes in relation to contact and their membership or their participation in an ANF event.

Collection of personal information is necessary to allow the ANF to fulfil the Constitutional Objectives of the ANF.

The ANF may disclose your personal information to third parties, for example, to a contractor to record or prepare information for distribution. In these situations, we prohibit the third party contractor from using personal information about you except for the specific purpose for which we supply it.

Other than the above, we will not disclose, sell or license information collected, and stored on the ANF database, to any third party except:

- where it is necessary to the provision of the information or services you request. For example, to arrange membership for you with an affiliated nudist club, book accommodation or attendance at an event; or
- to prevent a threat to life or health, where it is authorised or required by law.

What Information Does the ANF Collect?

The types of personal information that we collect from you will depend on the circumstances of collection and your requirements or the information/ type of service you request from the ANF. For example:

† **Why a "Draft" Privacy Policy?** Clause 7.5(ii) of the ANF Constitution provides that the "Executive shall gain prior authorisation by the General Assembly to commit the Federation on matters of policy, procedures and finance." With this being the case and although there are legal requirements to show due respect for any persons privacy, it is intended that this Policy will be put to the 2009 General Assembly (December) for formal adoption after it has been thoroughly tested and discussed, with possible changes, by the ANF Executive.

- When you request information from the ANF your name and the contact details you have provided will be captured to indicate that you are a supporter of the nudist lifestyle. We will also seek to expand that information to cover your postal address, phone number(s), email, date of birth and similar details for your spouse/partner, if applicable, and, if you are an existing nudist club member, the name of that club.
- When you seek to join a nudist club affiliated with the ANF through the ANF we will seek to expand the above information to also include your place of birth, residential address and similar details for any children that you may have, and details of your circumstance and/or interests.
- When you request your contact information be listed in the Member Contact Directory we list only the information that you have authorised for publication.

The ANF considers these (above) to be the minimum amount of information that needed to be collected to both provide the information requested and fulfil the ANF Objectives.

Quality of the Information

The ANF takes all reasonable steps to ensure the information collected is accurate, up-to-date and complete by undertaking to provide regular correspondence to contacts (minimum annually) and members (minimum quarterly).

If the personal information the ANF holds about you is inaccurate, incomplete or out-of-date, please contact the ANF and we will take reasonable steps to either correct the information, or if necessary, discuss alternative action with you.

How We Collect Information

The ANF may collect personal information about you when you phone, send us correspondence (whether by letter, fax or email), visit our web site(s) or when you have contact with the ANF in person. As well as collecting information directly from you, there may be occasions when we collect information about you from a third party. For example, subject to compliance with its own Constitution and/or Privacy Policy your club may provide information about you to the ANF.

Any information collected from a third party will be treated in accordance with all the provisions of this Privacy Policy.

How the ANF Uses Your Personal Information

We generally collect your personal information for the following purposes:

- To provide the information that you have requested.
- To gain a clear idea of and quote the numbers ONLY of nudists or nudist friendly persons in Australia when dealing with governmental authorities and the media in an attempt to attain the ANF Constitutional Objectives.
- To provide regular updates on progress of the movement in Australia.
- To facilitate and assist you to become a member of a club or join a lobby or Special Interest Group operating in your area if you so wish.
- To provide contact and other details to nudist club members but ONLY where you have given permission for this to occur.
- To conduct marketing activities and to conduct market research; and

- To promote affiliated nudist clubs and operators and the use of their facilities.

Some of the personal information the ANF collects is essential for to be able to accurately identify who is using the service. Other information collected helps the ANF to profile who is requesting information and using our services and what their interests are.

Access to information

Access to information provided by contacts and members is restricted to people who need to use it to ensure ANF information and services are delivered effectively. In essence this means that access to information is limited to the ANF Executive, Officers and employees or approved volunteers who are engaged to assist in the preparation and operation of the ANF.

Contacts and members may edit or change their own personal recorded information on application to the ANF. Information will be removed if requested by the contact or member as long as its removal does not breach any legal requirements or essential operational needs of the ANF.

Resolving Your Concerns

If you wish to gain access to your personal information, have a complaint about a breach of your privacy or you have any query on how your personal information is collected or used please forward your request, complaint or query to the address below. We will respond to your query or complaint as soon as possible.

Changes to This Privacy Statement

The ANF may amend this Privacy Policy as our operational requirements or the law changes. Any changes to this Privacy Statement will be updated on the ANF web site(s), so please visit the ANF web site(s) periodically to ensure that you have our most current Privacy Policy.

ANF Contact

If you have any questions in relation to privacy, please contact the ANF on 0429 452 700. Alternatively, you can email vicepres@aus-nude.org.au or write to ANF Privacy 103 Balance Tank Rd Bowraville, NSW 2449.

Online Security Information

Each time you visit the ANF web site(s) the web server collects information through the use of cookies which are a fundamental part of interaction with your web browser. The data collected using cookies relates only to how the ANF site is used so that the quality of content and possible improvements can be accurately evaluated.

When you provide or access your contact or membership information on the internet a secure server is used. Secure Sockets Layer (SSL) encrypts the information you send through the web site(s). This technology is used to offer you increased security, however no data transmission over the Internet can be guaranteed as totally secure and the ANF makes no warranty in respect of the strength or effectiveness of the encryption that is used and the ANF is not responsible for events arising from unauthorised access of the information you provide through internet media.